

Town of East Windsor
Capital Improvement Planning Advisory Committee
Special Meeting
Tuesday, August 23, 2011

TIME AND PLACE OF MEETING

The meeting was called to order on Tuesday, August 23, 2011 at the East Windsor Town Hall at 6:02 p.m.

ATTENDANCE

Present: Denise Menard, First Selectman, Dale Nelson, Joseph Pellegrini, Len Norton, Al Rodrigue, Joseph Sauerhoefer, Blaine Simpkins

Unable to attend: Catherine Cabral, Town Treasurer, Kathleen Pippin, Richard P. Pippin, Jr.

PUBLIC PARTICIPATION – None

NEW BUSINESS

First Selectman Menard stated that she requested that she wanted the Capital Improvement Planning Committee to have an organizational meeting to discuss this year's goals for the Capital Improvement Plan. The Committee felt the decision process of last year was working but some changes in the CIP Policy needed to be considered by whoever was responsible for the policy. D. Menard will look into who wrote the original policy and have the appropriate board or committee look over the policy for anything that might make it more understandable and current. One suggestion of the Committee was to ask for clarification that CIP projects are for Town-owned or leased properties. Once the policy is revised, letters requesting this year's CIP projects should be sent. The committee would like a request for inventory of any property or vehicles from any agency requesting additional or replacement of property/vehicles under this year. The Committee felt these steps will help bring the Plan to a more workable "5 Year" planning tool. The next meeting will be in September or as soon as the next step is ready for the Committee to begin the CIP process.

MOTION: Made by Mr. Pellegrini, seconded by Mr. Simpkins: To adjourn at 7:03 p.m.

All members in favor. Motion carried

Respectfully submitted,



Jennifer R. Browne
Per Denise Menard

RECEIVED

OCT 04 2011

BY 
TOWN CLERK